

CHAPTER 6
SEAL AND CERTIFICATE OF RESPONSIBILITY

[Prior to 11/14/01, see 193C—1.30(542B)]

193C—6.1(542B) Seal and certificate of responsibility.

6.1(1) Each licensee shall procure a seal with which to identify all engineering and land surveying documents issued by the licensee for use in Iowa as provided in Iowa Code section 542B.16.

6.1(2) Description of seal. The seal shall include the name of the licensee and the words “Professional Engineer” or “Land Surveyor” or “Professional Engineer and Land Surveyor.” The Iowa license number and the word “Iowa” shall be included. The seal shall substantially conform to the samples shown below:



6.1(3) A legible rubber stamp or other facsimile of the seal may be used.

6.1(4) Each engineering or land surveying document submitted to a client or any public agency, hereinafter referred to as the official copy (or official copies), shall contain an information block on the first page or attached cover sheet for application of a seal by the licensee in responsible charge and an information block for application of a seal by each professional consultant contributing to the submission. In lieu of each contributing professional consultant providing an information block on the front page or attached cover sheet for application of a seal, a table shall be provided that identifies the contributing professionals and where their respective information blocks can be found within the document. The seal and original signature shall be applied only to a final submission. Each official copy of a submission shall be stapled, bound or otherwise attached together so as to clearly establish the complete extent of the submission. Each certification block shall display the seal of the licensee and shall designate the portion of the submission for which that licensee is responsible, so that responsibility for the entire submission is clearly established by the combination of the stated seal responsibilities. Any nonfinal submission of an engineering or land surveying document to a client or public agency shall be clearly labeled “preliminary” or “draft.”

The engineering certification shall conform to the wording in the sample shown below:

SEAL	I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

	(signature) (date)
	Printed or typed name
	My license renewal date is December 31, _____.
	Pages or sheets covered by this seal: _____ _____ _____

The land surveying certification block shall conform to the sample shown below. For maps or acquisition plats prepared from public records or previous measurements by others, the following land surveying certification block may be modified by removing the phrase “and the related survey work was performed.”

SEAL	I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

	(signature) (date)
	Printed or typed name
	License number _____
	My license renewal date is December 31, _____.
Pages or sheets covered by this seal: _____ _____ _____	

- 6.1(5)** The information requested in each certification block must be typed or legibly printed in permanent ink except for the signature and date of signature, which shall be an original signature and handwritten date in contrasting ink color on each official copy. The seal implies responsibility for the entire submission unless the area of responsibility is clearly identified in the information accompanying the seal.
- 6.1(6)** It shall be the responsibility of the licensee to forward copies of all revisions to the submission, which shall become a part of the official copy of the submission. Such revisions shall be identified as applicable on a certification block or blocks with professional seals applied so as to clearly establish professional responsibility for the revisions.
- 6.1(7)** The licensee is responsible for the custody and proper use of the seal. Improper use of the seal shall be grounds for disciplinary action.
- 6.1(8)** Computer-generated seals may be used on final original documents.
- This rule is intended to implement Iowa Code sections 542B.13, 542B.15, 542B.20 and 542B.30.
- [Filed 10/24/01, Notice 8/8/01—published 11/14/01, effective 1/1/02]